

## Peer Review Tool: Focused Feedback

In this peer review session, you will read through your partner's paper three times and then debrief with each other. Follow the instructions below for each time you read. To complete this exercise, you will need a pen and two differently colored highlighters.

### The First Read

- Read through the entire paper without stopping. Do not write on the paper at all. The purpose of the first read is for you to have a complete picture of what the author is trying to convey in the paper.

### The Second Read

- When you read through the paper a second time, your focus will be on the author's argument, including the thesis statement/central claim, evidence, and analysis.
- As you read through the paper,
  - Put a star next to the thesis statement.
  - Use a highlighter to mark any evidence used to support the argument or any evidence used as a counterargument.
  - Use a highlighter of a different color to indicate statements in which the author analyzes the evidence.
  - Note whether there is a good balance between evidence and analysis.
  - Put a check mark next to evidence and analysis you find to be particularly strong in support of the argument.

### The Third Read

- The third read is intended as a check for organization, clarity, and proper documentation of research.
- As you read through the paper,
  - Look at the structure of each paragraph and the sequence of paragraphs. Is the order of sentences and paragraphs effective? Place an "O" next to any paragraph that could be restructured or placed elsewhere in the paper.
  - Consider the clarity of the writer's sentences. Does each sentence make sense and serve a purpose within the context of the argument? Should any sentences be reevaluated, restructured, or removed to improve the paper? Underline any sentences that are unclear.
  - Look at how the writer documented any research that was used. Can you identify the sources of all outside research? Are all sources cited properly using the citation style of the discipline? Do all sources appear to be credible? Circle any areas that are cited incorrectly, require citations, or are questionable in terms of validity.

### Full Paper Inventory

Make notes about anything you would like to discuss with your partner in the following chart.

Area	Notes
Thesis/Claim	
Evidence	
Analysis	
Organization	
Clarity	
Documentation	

### Discussion

Use the annotated paper and chart to walk your partner through your assessment of the six categories. In which area was your partner most successful? In which category is the most improvement needed? The author of the paper should take notes during the conversation to use during revision.